

FROZEN CANINE SEMEN RELEASE FORM

This form must be completed by the semen owner and submitted to Sirius Canine Fertility, before frozen semen can be released. For transfers of 1-4 breeding units, please submit this form to arrive at least 3 business days before requested shipping date. For bulk transfers, submit this form at least 30 days prior. This form is NOT considered submitted until all sections have been completed and form has been returned to us. This includes Stud and Bitch owner sections. We cannot guarantee delivery of requested semen if 3 business days' notice is not given for regular transfers and 30 days for bulk transfers. We will make every effort to accommodate requests as quickly as possible but cannot make guarantees in less time than stated.

THIS IS A TWO PAGE FORM- BOTH PAGES MUST BE COMPLETED TO INITIATE SHIPMENT.

Registered Name of Dog _____ Breed _____

NUMBER OF BREEDINGS TO RELEASE: _____ Registry and Number (ie: AKC) _____

Ship to: Veterinarian Name: _____ Phone # _____

TCI with SCF

Check here: ☐

Veterinary Facility Name: _____

Address: _____

****NOTICE:** CA State Veterinary law states that all diagnostic veterinary procedures such as progesterone testing, brucella testing and procedures such as transcervical insemination (TCI), must be performed by facilities licensed by the California Veterinary State Board, with an active Veterinary Premise License. This means a physical examination must be done by the facility veterinarian prior to these types of procedures.

The semen shipment should be shipped to arrive on or before _____ (Date)

For use by: Bitch Owner: _____ Phone: _____

Email: _____

Billing Street Address: _____

City: _____ State: _____ ZIP: _____

Registered name/reg # of bitch to be bred: _____

Charges are to be billed to card number: _____

Exp. Date: _____ (Your credit card will be charged prior to shipment) Security Code: _____

Name Printed on Credit Card: _____

SCF SHIPMENT TERMS & CONDITIONS:

- This shipment will be insured to cover the shipping tank replacement in the event of damage/loss during shipping.
Additional insurance to cover the value of the semen may be purchased at a rate of \$1.30 per \$100 of insurance. If desired, please indicate the amount you wish to insure the shipment: \$ _____ Initial to decline
- STAT FEES: For regular transfers, we require 3 business days from the time a fully completed release is received. If notice is less than three days, we cannot guarantee our availability for a rush shipment. If a rush shipment is possible, a stat fee will apply as follows: 2- day- \$100 | 1-day - +\$200 | Same day - \$250 | Same day on Wednesday (business hours 9-1) OR ½ day notice (after 11:00 am) -\$300+
- Signatures from BOTH semen and bitch owners are required for this form to be considered complete and submitted, please do this at least 3 days before the delivery is expected.

Stud Owner Initial: _____

Bitch Owner Initial: _____

- SCF will not refer to clinics performing veterinary procedures without a veterinarian on staff, in compliance with CA Veterinary State Law.
- By my signature above and below, I agree to the terms and understand that SCF are not responsible for services rendered by other professionals. This includes semen thawing techniques not performed by SCF. SCF makes no guarantees as to the success of using the semen, nor the ability of the shipping company to deliver on time. We understand that SCF has provided accurate information on sperm counts and quality as of the time of freezing and cannot guarantee how the semen has withstood or degraded in storage over any period of time.
- SCF policy at this time is to provide use of the shipping tank for 7 days at a charge of \$125.00. On the eighth day, a daily rental of \$25/day will be charged until the shipping tank is returned, or until the replacement cost is reached. There is a \$175 restocking fee if shipment is canceled due to any reason once semen has been packaged and bill has been paid. Semen retrieval rate is \$175 for the first 4 vials, and \$10 per vial for any vial over 4 vials.
- ANY procedure requiring additional tech time, such as tank to tank transfers of semen in office, drop-off deliveries of semen, additional paperwork, etc. will be billed at additional rates. You will be provided with an invoice/estimate prior to charging for transfer services for approval prior to charging. Prices are subject to change without notice. Your approval of your invoice serves as an agreement of fees.
- While shipping costs are usually paid by the bitch owner, the semen owner is ultimately responsible for all costs in the event that the bitch owner fails to reimburse Sirius Canine Fertility, Inc. for the shipping or the return of the tank, or if the credit card charges are declined or charged back for any reason.
- Payment for SCF services is due at the time of the service. Other charges may be applied to my credit card at a later date, if additional services are necessary. SCF may or may not notify me of these additional charges prior to charging my credit card. Any charges may be made without my permission. In the event I initiate a chargeback, I understand I will be charged additional office fees. If SCF must prove in any way that I authorized the use of my credit card, I will incur additional fees for personnel time required to prepare a response to my chargeback.
- The release form is valid for 30 days from the time of stud owner's signature. If 30 days have passed, and no shipping/breeding arrangements have been made, the release will expire and will need to be resigned and submitted by semen owner to begin.
- **All PayPal, debit, and credit card transactions will be subject to a 3.5% service charge.**

Bitch Owner/ Card Holder Signature: _____ Date: _____

Printed Name: _____

(I have read the Terms of this Agreement and authorize Sirius Canine Fertility to charge my card accordingly)

Signature of semen owner: _____ Date: _____

Printed name of semen owner _____ Phone: _____

Street Address: _____

City: _____ State: _____ ZIP: _____

Email address: _____

Please complete and return this form to Sirius Canine Fertility P.O. Box 741, Cedar Ridge, CA 95924

Phone: (530) 273-9123 • Fax: (530) 273-9128

E-mail: info@siriuscaninefertility.com • www.siriuscaninefertility.com

Revised 09/08/2025